



Richfield-Bloomington Watershed Management Organization Meeting

Richfield Municipal Center

Tuesday, February 28

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| Item #1 | CALL TO ORDER AND INTRODUCTIONS |
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The meeting was called to order by Chair Howard at 5:45 p.m. in the Bartholomew Room.

Richfield Council Members Present: Michael Howard, Mayor Pro Tempore; Edwina Garcia; Pat Elliott; and Maria Regan Gonzalez.

Bloomington Council Members Present: Gene Winstead, Mayor; Tim Busse; Kim Vlasisavljevich; Dwayne Lowman; Jack Baloga; and Jon Oleson.

Richfield Staff Present: Jeff Pearson, Executive Director; Kristin Asher; Steven L. Devich; and Jared Voto.

Bloomington Staff Present: Bryan Gruidl, Assistant Executive Director; Karl Keel; Jamie Verbrugge; and Steve Segar.

Guests: Steve Christopher, BWSR.

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| Item #2 | APPROVAL OF MINUTES OF MARCH 21, 2016 ANNUAL MEETING |
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M/Elliott, S/Lowman to approve the minutes of the March 21, 2016 Annual Meeting.

Motion carried 9-0.

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| Item #3 | REVIEW AND APPROVAL OF AGENDA |
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M/Baloga, S/Elliott to approve the agenda.

Motion carried 9-0.

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| Item #4 | APPROVE 2017 STAFF APPOINTMENTS (2ND YEAR OF 2-YR TERM) |
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M/Baloga, S/Garcia to approve staff appointments of Jeff Pearson as Executive Director and Bryan Gruidl as Assistant Executive Director.

Motion carried 9-0.

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| Item #5 | 2016 EXECUTIVE DIRECTOR’S REPORT |
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Executive Director Pearson presented Item #5.

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| Item #6 | BUSINESS ITEMS <ul style="list-style-type: none"> a. 10 Year Plan Amendment – 60-Day Draft Approval b. Wetland Buffer Law |
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Assistant Executive Director Gruidl presented Item #6. He discussed the 2018-2027 Plan, detailed Section 4 and 5 of the Plan, and shared the estimated schedule for the plan approval process.

Elliott appreciated the work that was done and asked about simplifying some of the items so that they could be understood by a layperson. Pearson responded that is an important part of the public education/outreach aspect that they are working on. Asher added that they were planning to partner with youth/schools to share information.

Baloga asked if they had contacted any schools. Asher responded that no schools have been contacted yet, but it was part of the upcoming outreach.

M/Howard, S/Elliott to approve the 60-day Draft Approval of the 10 Year Plan Amendment.

Motion carried 9-0.

Gruidl presented information on the wetland buffer law and stated that all bodies of water within the RBWMO are compliant.

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| Item #7 | ELECTION OF OFFICERS FOR 2017 <ul style="list-style-type: none"> a. Chair: Bloomington b. Vice-Chair: Richfield c. Secretary: Richfield d. Treasurer: Bloomington |
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Chair Howard presented Item #7.

Members discussed the officer positions for 2017.

M/Howard, S/Busse to elect officers for 2017 as follows: Kim Vlaisavljevich as Chair; Maria Regan Gonzalez as Vice-Chair; Richfield Ward 1 Council Member as Secretary; and, Jon Oleson as Treasurer.

Motion carried 9-0.

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| Item #8 | CONSIDERATION OF APPROVAL OF 2016 ANNUAL REPORT |
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Executive Director Pearson presented Item #8.

M/Busse, S/Howard to approve the 2016 Annual Report.

Motion carried 10-0.

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| Item #9 | PUBLIC NOTICE |
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Executive Director Pearson presented Item #9.

Busse asked about the proposed publish date of March 16, 2017, and the ordering of the names. Pearson responded to the questions and members requested the date be changed to be published by April 1, 2017.

M/Elliott, S/Howard to approve the public notice and publish by April 1, 2017.

Motion carried 10-0.

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| Item #10 | INSURANCE – ESTIMATED \$2,500.00 FOR JULY 2017 - JUNE 2018 |
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Executive Director Pearson presented Item #10. Insurance for the RBWMO is estimated at \$2,500 for July 2017 to June 2018. Each City is responsible to pay half (\$1,250).

M/Howard, S/Elliott to approve payment of Richfield’s portion of the RBWMO’s insurance for for July 2017 to June 2018.

Motion carried 4-0.

M/Baloga, S/Busse to approve payment of Bloomington’s portion of the RBWMO’s insurance for for July 2017 to June 2018.

Motion carried 6-0.

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| Item #11 | ADJOURNMENT |
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The RBWMO meeting was adjourned by unanimous consent at 6:32 p.m.